

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION
Nelson Mandela Marg, Vasant Kunj New Delhi-110 070

NO DUES CERTIFICATE

PART-I

I, _____ (name/designation) is leaving the services of AICTE w.e.f _____ on expiry of my period of deputation/contract/completion of tenure/retirement/resignation.

The House No. _____ is provided to me by the AICTE on Lease/through Directorate of Estate.

I was allotted residential telephone No. _____

I owe the following dues to AICTE :

- | | |
|----------------------------------|-------------------------------|
| (1) House Building Advance _____ | (4) Car/Scooter Advance _____ |
| (2) TA/DA Advance _____ | (5) LTC Advance _____ |
| (3) Advance of Pay _____ | (6) Any other dues _____ |

Date : _____

(Signature of Official)

PART- II

1. All official documents/records have been handed over/taken over.

(Signature of Head of the Bureau)

- | | |
|---|---------------------------|
| 2. Residential Accommodation | AO(Admn. III) |
| 3. Residential/Office Telephone | AO(Admn. III) |
| 4. Inventory items issued to the Officer received back | Store Keeper/AO(Admn. II) |
| 5. Library Documentation Centre | I/C Library |
| 6. Identity Card received back | AO(Admn. I/P) |
| 7. Finance Bureau | Accounts Officer/DDO |
| 8. Any other item issued
(viz. Home Ministry Photo Pass/IIC & IHC Card etc.) | Officer Incharge |
| 9. Canteen | Canteen Manager |
| 10. E. Governance Cell | Director |
| i. Laptop and other accessories issued | |
| ii. Surrender of email ID | |